# Kansas Real Estate Pre-Licensing 2025 Course Catalog





REALTORS® of South Central Kansas 170 W. Dewey Wichita, KS 67202 316-263-3167 www.sckrealtors.com











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# **RSCK SCHOOL OF REAL ESTATE**

## MISSION

To provide a variety of quality educational programs to enhance professionalism and ethics while increasing competence, confidence, and profitability.

## **PRESENTED & MANAGED BY:**

**REALTORS®** of South Central Kansas

## **PROFESSIONAL DEVELOPMENT DIRECTOR**

Deb Marklevits debie@sckrealtors.com 316.236.3167

## **APPROVALS**

All courses are approved by the Kansas Real Estate Commission. The RSCK School of Real Estate is approved by the Kansas Board of Regents.



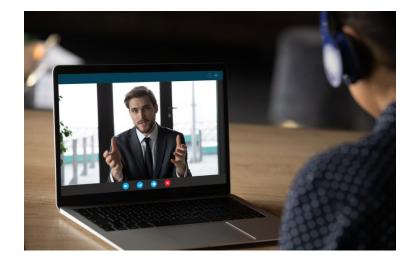
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Board Office 1000 SW Jackson Street, Ste. 520 Topeka, KS 66612-1368 785.430.4240 regents@ksbor.org www.kansasregents.org

# Instructors

The RSCK School of Real Estate Pre-Licensing courses are an online platform. If a question arises while completing the course, please contact Deb Marklevits, Professional Development Director, at debie@sckrealtors.com or 316-263-3167.



All students are independent contractors or related to the real estate industry.

Completion of these online courses does not guarantee employment in the Real Estate Industry. RSCK offers no placement services for attendees of their courses.

# Requirements to Earn a Kansas Real Estate Salesperson License

https://www.krec.ks.gov/applicants/salesperson-requirements

#### To earn a Kansas Real Estate Salesperson license, applicants must:

- Be at Least 18 Years of Age
- Have a High School Diploma or Equivalent
- Complete Pre-License Education for Salesperson License (Two 30 hour courses)
  - Principles of Real Estate
     Upon completion of this course, a certificate of completion will be received and the licensing exam may be taken.
  - Kansas Practice Course

The course is required for all Kansas residents and for all nonresidents and may be completed either before or after the licensure exam. Upon completion of the course, the school will issue a certificate of completion which must be filed with the license application.

- Submit a completed fingerprint card, background waiver form and \$60 non-refundable background check fee + \$15 non-refundable application fee.
  - Digital fingerprinting is now available at the Pearson VUE testing site.
  - Fingerprinting Information & Background Waiver form -<u>https://www.krec.ks.gov/home/showpublisheddocument/198/638592241559170000</u>
- Pass the licensing exam before the course certificate expires. Exam costs \$82.
  - Download the Candidate Handbook at <a href="https://www.pearsonvue.com/us/en/ks/realestate.html">https://www.pearsonvue.com/us/en/ks/realestate.html</a> for information on exam scheduling and procedures.
  - A license application is provided upon passing the exam.
- Complete Your Salesperson License Application and pay the \$125 Salesperson License Fee.
  - Within six months of completing the Kansas Practice Course.
  - Within six months of the exam pass date.
  - If sections were passed on different dates, the earlier date starts the clock.

Affiliate with a licensed Kansas Real Estate Broker; the application must be signed by a supervising or branch broker certifying the applicant's honesty, trustworthiness, and good reputation and acknowledging any pending charge, conviction, diversion, or suspended imposition of the sentence received by the applicant.

• Provide any applicable supporting documentation.

#### Kansas Real Estate Commission Salesperson Pre-Licensing Checklist

#### https://www.krec.ks.gov/home/showpublisheddocument/614/638596791826030000

# 2025 Courses & Tuition

## RSCK School of Real Estate offers an online option to take pre-licensing courses.

#### **Online:**

Self paced, do on your own schedule and timeframe - great for those with busy schedules.
Purchase courses individually or all together, which includes test prep.
-Principles of Real Estate -30 hour- \$130
-Kansas Practice Course -30 hour- \$130
-Both Courses with Exam Prep - 60 hour-\$300

Access Courses - bit.ly/RSCKlicensing

### Already Licensed in Another State & Only Need Kansas Pre-Licensing 30-hour Practice Course: Online - \$130

Access Course - bit.ly/RSCKlicensing



REALTORS® of South Central Kansas 170 W Dewey St Wichita, KS 67202 316.263.3167 education@sckrealtors.com Technical Support: 888.850.0751 or support@leaponline.com

### **GENERAL TERMS AND CONDITIONS FOR PRE-LICENSING EDUCATION COURSES**

**Online Course Credit:** Students are required to attend the entire course and achieve a 90% score or better on an exam. Completion of these online pre-licensing courses does not guarantee employment in the real estate industry.

**Exam Prep Edge Policy:** Exam Prep Edge expires twelve (12) months from the date of purchase. Extensions are not applicable to Exam Prep Edge products. REALTORS<sup>®</sup> of South Central Kansas will refund the purchase price of Exam Prep Edge within 30 days of purchase and if the initial assessment has not been completed.

**Refund and Withdrawal Policy:** REALTORS<sup>®</sup> of South Central Kansas will refund the entire purchase price of the Pre-Licensing Course(s) if the written refund request is submitted within thirty (30) days of purchase, prior to course expiration, and the course is not more than 50% complete. All monies due to a student shall be refunded within sixty (60) days from the last day of attendance and once a written request was received.

**Course Expiration and Repurchase Policy:** Pre-License courses expire twelve (12) months from the time of purchase. If your course has fully expired, you may repurchase the course at 50% of the current retail price one (1) time for a 30-day extension. The repurchase option is only available within thirty (30) days after the course has expired. If your course expires a second time, it will need to be repurchased at full price.

**Course Approval:** In the event of an extension or re-enrollment, it is the responsibility of the student to verify with a school representative that the course approval is still active.

**Education Grievance Policy:** The RSCK School of Real Estate will comply with all legal and ethical responsibilities to be nondiscriminatory in promotional activities, program content and in the treatment of course attendees. The monitoring & assessment of compliance with these standards will be the responsibility of the Professional Development Director.

While RSCK goes to great lengths to assure fair treatment for all attendees and attempts to anticipate problems, there will be occasional issues that come to our attention that require intervention and/or action. This procedural description serves as a guideline for handling such grievances.

When a grievance arises pertaining to RSCK's online pre-licensing courses, the complainant is expected to notify the Professional Development Director in writing, as soon as possible so that the nature of the concern may be addressed in a timely fashion. Written complaints or grievances should include the name, address, and phone number of the person submitting the complaint or grievance; the title of the Continuing Education course; and the exact nature of the complaint or grievance.

The Professional Development Director will attempt to resolve the grievance immediately, if possible. If immediate resolution is not possible, the Professional Development Director will bring the complaint to the Executive Committee of the Association within one month. All possible care will be taken to uphold the confidentiality of the complainant. The Executive Committee will formulate a response to the complaint and recommend action if necessary, which will be conveyed directly to the complainant.

Confidential records of all grievances, the process of resolving the grievance, and the outcome will be kept in locked files of the Professional Development Director. A copy of this Grievance Procedure will be available upon request.

Please contact the Professional Development Director, Deb Marklevits, at <u>debie@sckrealtors.com</u> to submit a complaint, request a refund, withdraw from the course, or if you have additional questions. Complaints in regard to licensing courses may also be made with the <u>https://www.kansasregents.org/academic\_affairs/private\_out\_of\_state/complaint\_process</u>.

Visit the Policies: General Terms and Conditions for Online Courses at https://sckrealtors.leaponline.com/policies\_ws.

Errors & omissions are unintentional. Information subject to change without notice.

# **RSCK School of Real Estate**



